



LEGAL ACTION
LEAGUE OF ARIZONA CITIES & TOWNS
EXECUTIVE COMMITTEE

Friday, November 9, 2012, 10:00 a.m.
League Office Building
1820 West Washington St., Phoenix

Agenda Items

1. Review and Adoption of Minutes. Minutes of August 29, 2012 meeting and Annual Business Meeting were adopted.
5. League Transparency. A motion to approve the staff recommended language with amendments was adopted.
8. 2011-2012 Audit Report; Audit Firm Contract. The 2012 Audit Report was adopted; a three-year contract for audit services was adopted.



EXECUTIVE COMMITTEE MEETING
Friday, November 9, 2012 at 10:00 a.m.

Agenda Item #1 **Review and Adoption of Minutes**

Summary: Minutes of the previous meeting and minutes from the annual business meeting are enclosed for your review and approval.

Responsible Person: President Doug Von Gausig

Attachments: August 29, 2012 Executive Committee Minutes
August 30, 2012 Annual Business Meeting Minutes

Action Requested: Approval



EXECUTIVE COMMITTEE MEETING
Friday, November 9, 2012 at 10:00 a.m.

Agenda Item #2 **TPT Work Group Report**

Summary: The twelve-member task force appointed by Governor Brewer is charged with examining the state's TPT tax and recommending ways to make it easier to administer, more convenient for businesses to comply and eventually pave the way for implementation of state and local sales taxes for online purchases. Deputy Director Tom Belshe represents the League on the task force.

This report will include discussions from the three working groups of the TPT Simplification Task Force: State and Local Standardization, Online Retail Sales and Construction Contracting. It will also include possible recommendations that have been discussed by all members of the task force as well as those being developed by representatives of cities and towns.

Responsible Person: Tom Belshe, Deputy Director

Attachments: Meeting agendas, draft minutes



EXECUTIVE COMMITTEE MEETING
Friday, November 9, 2012 at 10:00 a.m.

Agenda Item #3 **Legislative Report and Look Ahead**

Summary: A discussion and update of elections results and legislative issues likely to appear in the next session.

Responsible Person: Ken Strobeck & League Staff

Attachments: 2013 Municipal Policy Statement
2013 League Resolutions Chart
Letter from Rep. Michelle Ugenti (back binder pocket)



EXECUTIVE COMMITTEE MEETING
Friday, November 9, 2012 at 10:00 a.m.

Agenda Item #4 League Annual Survey Results

Summary: The eleventh annual survey of the League was e-mailed to mayors, council members, managers, clerks, attorneys, finance directors, public information officers and intergovernmental coordinators. Staff will present the 2012 League Annual Survey and answer any questions the Executive Committee has concerning the methods and results of the survey.

Responsible Person: Matt Lore, Communication & Education Director

Attachment: Survey Results



EXECUTIVE COMMITTEE MEETING
Friday, November 9, 2012 at 10:00 a.m.

Agenda Item #5 **League Transparency**

Summary: Overview of the League’s current policies and practices regarding Executive Committee meetings and records. Discussion of whether current policies are serving the needs of our members, and if any changes to those policies are necessary.

Responsible Person: Vice President Mark Mitchell

Attachments: Letter from Scottsdale Mayor Lane
Presentation of current League practices
Recommended motion for adoption



EXECUTIVE COMMITTEE MEETING
Friday, November 9, 2012 at 10:00 a.m.

Agenda Item #6 **Report of League Communications Subcommittee**

Summary: Update on latest activities of the League Communications Subcommittee.

Responsible Person: Mayor John Salem, Subcommittee Chairman
Matt Lore, Communication & Education Director

Attachments: None



EXECUTIVE COMMITTEE MEETING
Friday, November 9, 2012 at 10:00 a.m.

- Agenda Item #7** **Recap of 2012 Annual Conference; Future Conference Locations**
- Summary:** Staff will give a brief overview of the 2012 Annual Conference Survey and Financial Report. In addition, staff will discuss next year's event in Oro Valley.
- Responsible Person:** Matt Lore, Communication & Education Director
- Attachments:** Attendance Report
Financial Report
Survey results



EXECUTIVE COMMITTEE MEETING
Friday, November 9, 2012 at 10:00 a.m.

Agenda Item #8 2011-2012 Audit Report; Audit Firm Contract

Summary: The report from the League's auditors is presented for your review and approval.

The Property Corporation of Cities and Towns is a separate nonprofit organization which owns and operates the League building. However, rather than prepare a separate audit for the Property Corporation, our auditors have recommended that it be included in the League's financial statement. The audit report you have implements that recommendation.

The League contracts with a private accounting firm to perform the annual audits. The contract length is three years. The contract with CliftonLarsonAllen (formerly LarsonAllen) expires at the end of the 2012 audit. Staff recommends renewing the contract with CliftonLarsonAllen for another three years.

Responsible Person: Ken Strobeck

Attachments: Audit Report for FY ended June 30, 2012
Letter from CliftonLarsenAllen
Audit cost history

Action Requested: Approval of Audit Report
Approval of new 3-year contract



**Additional Informational Materials
Not Part of the Agenda**